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**QUESTION 1**

A project manager is procuring new equipment from a vendor. The vendor requires a physical signature on all purchase orders. Which of the following should the project manager do to order the equipment quickly? (Choose two.)

- A. Mail the purchase order and follow up with a phone call.
- B. Fax the purchase order and follow up with a phone call.
- C. Drive to the vendor if local and provide a signed purchase order.
- D. Scan and send the purchase order and follow up with a phone call.
- E. Request a courier from the vendor to pick up the purchase order.

Correct Answer: CE

QUESTION 2

A project facilitator is working within a large project team that includes 36 members representing different organizational groups. The current communications plan calls for full status updates to be emailed to the whole group twice per week. Which of the following factors should be considered FIRST when communicating with this group?

- A. Providing all parties with frequent updates keeps the team on the same page as the project moves forward.
- B. The large team may be dispersed over different time zones, preventing the team from receiving the status updates at the same time.
- C. The frequency, method, and level of detail provided should be different for each target audience.
- D. All team members receive the same level of detail, ensuring the accuracy of the status updates

Correct Answer: D

QUESTION 3

A project is in the initiation phase. Which of the following tasks will take place during this phase?

- A. Develop a WBS.
- B. Define the project requirements.
- C. Create a project charter.
- D. Acquire the project resources.

Correct Answer: C



QUESTION 4

An organization has multiple projects that are taking place simultaneously.

Which of the following should be tasked with ensuring resources are appropriately allocated to projects?

- A. PMO
- B. Project sponsor
- C. Project coordinator
- D. HR

Correct Answer: B

Reference: Kim Heldman, CompTIA Project+ Study Guide, 2nd Edition, Sybex, Indianapolis, 2017, p. 82

QUESTION 5

Which of the following information does the project risk register typically contain?

- A. Type of risk, identified risk, risk response, impact of risk, severity of risk
- B. Type of risk, project task, risk response, impact of risk, severity of risk
- C. Type of risk, identified risk, risk response, project schedule risk, severity of risk
- D. Type of risk, identified risk, risk response, impact of risk, risk avoidance

Correct Answer: B

QUESTION 6

A daily standup Scrum meeting is BEST accomplished in a:

- A. telephone conference.
- B. group email.
- C. face-to-face meeting.
- D. video conference.

Correct Answer: C

**QUESTION 7**

When developing a project schedule, which of the following tools would be MOST beneficial?

- A. Gantt chart
- B. Network diagram
- C. Fishbone chart
- D. Chain diagram

Correct Answer: A

QUESTION 8

A project manager is assigned to a project that was previously managed by a peer project manager. The project manager identifies several modifications that were deployed prior to CCB approval. Which of the following change control processes is being mismanaged?

- A. Change validation with quality checks
- B. Regression planning
- C. Identify approval authority
- D. Change implementation

Correct Answer: D

QUESTION 9

A project manager has been assigned a project with a budget of \$50,000. Three change requests are submitted during execution that will increase the overall project cost to \$60,000. Which of the following steps should the project manager perform NEXT?

- A. Wait until the change requests are approved by the CCB.
- B. Approve the changes because the additional functionality is required to complete the process.
- C. Speak with the project sponsor and provide a detailed analysis of the changes and impacts to the project budget.
- D. Schedule the changes as part of the second phase of the project when additional funding will be available and work can be completed.

Correct Answer: A



Reference: Kim Heldman, CompTIA Project+ Study Guide, 2nd Edition, Sybex, Indianapolis, 2017, p. 292

QUESTION 10

A finance company hired a software consulting company to develop a new system. During the testing phase, the finance company's testing team found a major defect. The software consulting company states the software was constructed per the approved design.

Which of the following documents should be used to clarify the situation?

- A. Letter of intent
- B. Requirements document
- C. Statement of work
- D. Service-level agreement

Correct Answer: D

QUESTION 11

Which of the following techniques modifies the schedule based upon resource constraints?

- A. Critical Chain Method
- B. Critical Path Method
- C. Arrow Diagramming Method
- D. Precedence Diagramming Method

Correct Answer: A

QUESTION 12

A team has been assembled and assigned a project to reduce recent, unanticipated production cost overruns. Which of the following tools should the project team select to determine the possible origins of the increased costs?

- A. Pareto chart
- B. Fishbone diagram
- C. Process diagram
- D. Run chart



Correct Answer: B

QUESTION 13

A project manager is reviewing documents to develop the project charter. While reviewing historical project documentation, the project manager decides to include the following in the charter:

1.

Project title description

2.

Preassigned resources

3.

Budget

4.

WBS

5.

Measurable project objectives

Which of the following components should be a part of the project management plan instead of the project charter?

A. Project title and description

B. Preassigned resources

C. Budget

D. WBS

E. Measurable project objectives

Correct Answer: D

QUESTION 14

A project manager is trying to explain to a stakeholder why projects are progressively elaborated upon. Which of the following is the BEST explanation?

A. In the beginning, projects entail a degree of uncertainty that needs to be specified.

B. In the beginning, projects have start and finish dates that require elaboration.



- C. In the beginning, projects are part of a program that requires coordination.
- D. In the beginning, projects start with detailed inputs that need to be explained.

Correct Answer: A

QUESTION 15

A project is out of control because project team members are completing tasks based on preference and suggestions from project stakeholders, instead of following the project schedule.

Which of the following is an indication that this project is out of control?

- A. Stakeholders are not properly engaged.
- B. There is no project manager named.
- C. Performance relative to the plan is unknown.
- D. Work is being accomplished faster than planned.

Correct Answer: C

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