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QUESTION 1

An organization has an issue with identifying the most recent version of information stored on shared drives. The organization should do which of the following to resolve this issue?

- A. Migrate to a document management solution.
- B. Establish naming conventions for versions.
- C. Create spreadsheets with versioning information.
- D. Implement a records management program.

Correct Answer: A

QUESTION 2

What type of information should be collected when conducting a data inventory? (Choose 2)

- A. Data location
- B. Date of the next inventory
- C. Owner of the data
- D. Data policies

Correct Answer: AC

QUESTION 3

An international organization with regional finance departments suspects there are inconsistent processes. Which method should be used to identify inconsistencies and develop recommendations for change?

- A. Business analysis
- B. Content analysis
- C. Performance analysis
- D. Bandwidth analysis

Correct Answer: A



QUESTION 4

What are responsible electronic data archiving practices? (Choose 2)

- A. Quickly moving new information from the hard drive to offline magnetic tape storage
- B. Using magnetic tapes, optical disks, or other removable media for offline storage
- C. Preserving data permanently in offline storage
- D. Referencing the records retention schedule

Correct Answer: BD

QUESTION 5

What is public key infrastructure (PKI)?

- A. A framework that is established to issue, maintain, and revoke electronic signature certificates
- B. The combination of rules and policies that control access to remote Internet sites
- C. A type of data security software used to define roles and grant access rights to remote users
- D. A form of two-factor authentication that combines PINs and passwords to decrease the probability of spoofing attacks

Correct Answer: A

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