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QUESTION 1

How can information technologies best enable master data management (MDM) in an organization?

- A. Capture vast quantities of data and information.
- B. Move data and information from one system to another.
- C. Reuse data and information to complete an organization's transactions.
- D. Deliver data and information to people.

Correct Answer: B

QUESTION 2

Transactional content management solutions focus on which of the following activities? (Choose 2)

- A. Document imaging
- B. Document collaboration
- C. Records management
- D. Content analytics

Correct Answer: AC

QUESTION 3

The following factors should be considered when retaining or archiving electronic information for an extended period of time. (Choose 2)

- A. Operating system obsolescence
- B. Degradation of storage media
- C. 24/7 user support
- D. Changes in backup frequency

Correct Answer: AB



QUESTION 4

In a Strengths, Weakness, Opportunities, and Threats (SWOT) analysis, the factors external to the organization include

- A. Strengths and weaknesses.
- B. Strengths and threats.
- C. Opportunities and weaknesses.
- D. Threats and opportunities.

Correct Answer: D

QUESTION 5

An organization has an issue with identifying the most recent version of information stored on shared drives. The organization should do which of the following to resolve this issue?

- A. Migrate to a document management solution.
- B. Establish naming conventions for versions.
- C. Create spreadsheets with versioning information.
- D. Implement a records management program.

Correct Answer: A

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