



# GOOGLE-WORKSPACE- ADMINISTRATOR<sup>Q&As</sup>

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**QUESTION 1**

Your company works regularly with a partner. Your employees regularly send emails to your partner's employees. You want to ensure that the Partner contact information available to your employees will allow them to easily select Partner names and reduce sending errors.

What should you do?

- A. Educate users on creating personal contacts for the Partner Employees.
- B. Add a secondary domain for the Partner Company and create user entries for each Partner user.
- C. Create shared contacts in the Directory using the Directory API.
- D. Create shared contacts in the Directory using the Domain Shared Contacts API.

Correct Answer: D

<https://developers.google.com/admin-sdk/domain-shared-contacts>

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**QUESTION 2**

What steps does an administrator need to take to enforce TLS with a particular domain?

- A. Enable email safety features with the receiving domain.
- B. Set up secure transport compliance with the receiving domain.
- C. Configure an alternate secure route with the receiving domain.
- D. Set up DKIM authentication with the receiving domain.

Correct Answer: B

[https://support.google.com/a/answer/2520500?hl=en#:~:text=Add%C2%A0the%20Secure%20transport%20\(TLS\)%20compliance%C2%A0setting%C2%A0to%20always%20use%20TLS%20for%20email%20sent%20to%20and%20from%20domains%20and%20addresses%20that%20you%20specify.](https://support.google.com/a/answer/2520500?hl=en#:~:text=Add%C2%A0the%20Secure%20transport%20(TLS)%20compliance%C2%A0setting%C2%A0to%20always%20use%20TLS%20for%20email%20sent%20to%20and%20from%20domains%20and%20addresses%20that%20you%20specify.)

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**QUESTION 3**

Your organization has a new security requirement around data exfiltration on iOS devices. You have a requirement to prevent users from copying content from a Google app (Gmail, Drive, Docs, Sheets, and Slides) in their work account to a Google app in their personal account or a third-party app. What steps should you take from the admin panel to prevent users from copying data from work to non-work apps on iOS devices?

- A. Navigate to "Data Protection" setting in Google Admin Console's Device management section and disable the "Allow users to copy data to personal apps" checkbox.
- B. Disable "Open Docs in Unmanaged Apps" setting in Google Admin Console's Device management section.



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- C. Navigate to Devices > Mobile and endpoints > Universal Settings > General and turn on Basic Mobile Management.
- D. Clear the "Allow items created with managed apps to open in unmanaged apps" checkbox.

Correct Answer: A

[https://support.google.com/a/answer/6328700?hl=en&ref\\_topic=6079327#managed\\_apps&zippy=%2Cdata-actions](https://support.google.com/a/answer/6328700?hl=en&ref_topic=6079327#managed_apps&zippy=%2Cdata-actions) Allow users to copy Google Workspace items to personal apps Allows users to copy content from a Google app (such as Gmail, Drive, Docs, Sheets, Slides, Chat, and Meet) to a Google app in their personal account or a third-party app. Also allows users to drag content between Google apps, for any account.

To prevent users from copying or dragging information from their work account, or using the All inboxes feature (which combines messages from multiple Gmail accounts into one inbox), uncheck the box.

#### QUESTION 4

Your company has a broad, granular IT administration team, and you are in charge of ensuring proper administrative control. One of those teams, the security team, requires access to the Security Investigation Tool. What should you do?

- A. Assign the pre-built security admin role to the security team members.
- B. Create a Custom Admin Role with the Security Center privileges, and then assign the role to each of the security team members.
- C. Assign the Super Admin Role to the security team members.
- D. Create a Custom Admin Role with the security settings privilege, and then assign the role to each of the security team members.

Correct Answer: B

### QUESTION 5

The CFO just informed you that one of their team members wire-transferred money to the wrong account because they received an email that appeared to be from the CFO. The CFO has provided a list of all users that may be responsible for sending wire transfers. The CFO also provided a list of banks the company sends wire transfers to. There are no external users that should be requesting wire transfers. The CFO is working with the bank to resolve the issue and needs your help to ensure that this does not happen again.

What two actions should you take? (Choose two.)

- A. Configure objectionable content to reject messages with the words "wire transfer."
- B. Verify that DMARC, DKIM, and SPF records are configured correctly for your domain.
- C. Create a rule requiring secure transport for all messages regarding wire transfers.
- D. Add the sender of the wire transfer email to the blocked senders list.
- E. Enable all admin settings in Gmail's safety > spoofing and authentication.



Correct Answer: BD

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